



Burlington Area Homeless Shelter

Board of Directors Training Outline

2023 Draft

10-15 minutes at the beginning of meetings

Hope for the Homeless

Month	Training	Presenter
January	Shelter Annual Report Local Wages Staff Raises & Benefits	Rachel Albrecht Mark Fehseke Amanda Smalley
February	Conflict of Interest Board/Staff Disclosures United Way application?	Rachel Albrecht Amanda/Mark
March	Insurance Coverage	Tim Farniock, World Insurance
April	Client/House Rules	Amanda Smalley
May	Shelter Successes	Rachel Albrecht
June	Bylaws/ Board responsibilities Officer interest and responsibilities	Amanda
July	Employment Policies	Rachel Albrecht
August	None, Annual Meeting	-----
September	Homeless resources in our community Common Partnerships	Amanda
October	Fundraising	Clayton?
November	Homeless causes/conditions	Amanda/Katie
December	Staff vacation carryover	Mark
Other Ideas	United Way	
	YouTube videos	
	Fundraising	
	Board Duties	
	Non-profit organization	
	Board training videos/info	